

**EMBER SPORTS CLUB  
MANAGEMENT COMMITTEE MEETING NO 744  
HELD 26 JULY 2016 AT 8.30 pm**

**Present:**

Nick Plaut (chairman), Bob Knox (treasurer), Zenda Hedges (secretary), Malcolm Baird (president), Colin Jones (drama), Ken Homewood (bowls), Roger Seekings (tennis), Dennis Mardon (elected), Dave Roddis (bar manager)

**1. Apologies for Absence.**

Roger Dollimore (croquet)

**2. Minutes of Meeting held on 28 June 2016.**

The minutes were approved and signed by NP.

**3. Matters arising.**

Nothing not mentioned elsewhere in the minutes

**4. Chairman.**

**4 i Matters Raised at ESC and ECL AGMs**

**ESC AGM :** Prior to the memorial silence held at the commencement of the AGM the names of those who have passed during the prior 12 months will in future read out. The attendance at the AGM was very poor with only 5% of the members coming. NP suggests there should be a fixed date for each year's AGM and following discussion by the committee this is now set as the 4<sup>th</sup> Tuesday in June and will reported in the newsletter. This way everyone has ample opportunity to be aware and put it in their diary. ZH will also put more prominent reminders up well before the meeting. The management committee for June will follow the AGM. As there were no nominations for the two elected numbers to replace Colin Jones and Sue Kilmister who stood down, these positions will remain vacant for the time being.

**ECL AGM :** It was pointed out that under the articles of the company a shareholder who ceases to be a current member is no longer qualified to be a shareholder and therefore must either relinquish their shares to another current member or transfer them to the Trustees. Equally a trustee who is no longer a member of the club must stand down.

**4 ii Clubhouse refurbishment – flooring update**

RS confirmed that JW has asked the manager of the David Lloyd centre for information about the flooring in their club and awaits a response. This is a hard floor with a matching carpet which when laid appears seamless. When we know who the supplier is, quotes can be obtained for review. DM wished it noted that he feels the current carpet is in good condition and should not be replaced at this time. He also suggested the replacement of the hard flooring first. The committee wished to wait until we have the information about the 'matching' carpet / hard flooring before making a decision.

**4 iii BT telephone line / broadband**

The club telephone has suffered an intermittent service due to a fault at the exchange which has been reviewed by BT and reported as cleared. However, we still appear to be having problems and ZH will again report this. BT did imply the failure of the broadband connection could be improved for an increased cost if we upgraded to a "fibre optic router", but as the club does not have a fibre optic cable from the BT box to the club the committee felt this upgrade would be pointless.

**4 iv 200 Club**

No draw this month.

**4 v Grundon Bin Collection**

It is noticed if the bins are too full (in other words the lids do not close) the bin men have been churlishly removing the top layer of waste and placing it on the floor before emptying the bins. ZH will mention this to Grundon. NP will add to the newsletter. If we need an exceptional pickup this can be arranged for surplus waste.

## **5. Secretary.**

### **5 i Short/Extended Emergency Lighting test / CPR battery light**

All lights were working.

### **5 ii New Members.**

The following new members are welcomed to the club :

**Tennis :** Chris McAuley.

**Drama :** Shaun Bradley.

### **5iii External Communications.**

Nothing.

### **5 iv Suggestion Book**

Nothing new.

### **5 v Maintenance Book**

The support of the club badge on the outside of bowls end of the clubhouse still requires painting.

### **5 vi Clubhouse Hire**

Mike Grimshaw has withdrawn his request to the hire the clubhouse.

### **5 vii Surpol Keyholder Database**

ZH informed the committee that the Surpol Keyholder Database run by the Surrey Police is no longer running. There had been a poor take up of its use and there is no replacement for this service. NP suggests adding the names of those who are keyholders to the webpage.

### **6 i Change of postal address**

ZH reported she has made a request to the Council for a change of official address for the club and has received a reply which suggests : Ember Sports Club, Grove Way (no number). If we decide to accept this the Council will inform the post office and the postal address in The Drive will cease. ZH will secure a new post box large enough to accept bigger post and this will be secured to the outside framework of Court 5. ZH will check with the post office the procedure for ensuring the postman actually knows where it is located.

## **6 Finance.**

### **6 i June Accounts**

BK had circulated the June accounts and had no comments.

### **6ii External Communication.**

BK reported having received a letter from HMRC in response to his query regarding Corporation Tax. Following the change in treatment of interest income, whereby income tax is no longer deducted at source, it will now be necessary for the Club to submit a Corporation Tax return. HMRC has confirmed that the return must be submitted on-line and that our accounts can be submitted in pdf format.

## **7 Estate Management**

### **7i Section Responsibilities.**

#### **Bowls (KH)**

KH reported that Trevor May has taken a look at the intrusive bamboo and suggests extending the barrier which was laid in 2008 before applying 'Roundup Tree Root and Stump Killer' to the bamboo which is recommended by RHS. Trevor May will come back to KH with a quote. KH will purchase the Roundup and following a discussion by the committee NP has agreed to write to our neighbours "gently" reminding they are responsible for their bamboo and that it must be curtailed to ensure it does not become a problem to Ember Club property. KH also asked whether the committee would agree to pay for some plants needed to improve the now cleared flower beds by the bowls green. The committee agreed to a limit of £100.

#### **Croquet (-)**

Nothing.

**Drama (CJ)**

Nothing.

**Tennis (RS)**

Nothing.

**General (MB)**

Lighting : MB said Graham Morland has checked all the lights and NP wished to thank him for his assistance. John Copeland has fixed the down lighter which was not working.

**7ii Bar (DR)**

DR said he had nothing to report with the exception that the new Red Robin shrub was “doing well”.

**7 iii Website**

NP has still been unable to contact Stuart Chalmers. MB felt there were several items of information on the website which are now outdated and should be removed.

**8 Sections.**

**8 i Bowls (KH).**

Nothing new.

**8 ii Croquet (-).**

Nothing.

**8 iii Drama (CJ).**

CJ said that the Christmas Production at the Clubhouse would be week ending 18<sup>th</sup> December and it is on the club calendar.

**8 iv Tennis (RS)**

RS reported their Finals Day was very successful and well attended.

**9 AOB.**

Nothing.

**10. Newsletter.**

New members; set AGM date; bin collections.

**11. Next Committee Meeting.**

Tuesday 23<sup>rd</sup> August 2016 at 7.30pm in the clubhouse committee room.

The meeting closed at 9.35pm.